



# Holy Trinity C.E. Primary School

Eagans Close, East Finchley, London N2 8GA

Telephone: (020) 8883 1824

[office@holytrinity.barnetmail.net](mailto:office@holytrinity.barnetmail.net)

<http://www.holytrinityceschool.org/>



Chair of Governors: Mrs Paula Quiddington

Headteacher: Mrs R Kimani

<AddeeSalutation>

6<sup>th</sup> November 2017

<StuAddressBlock>

## LONDON DIOCESAN BOARD OF SCHOOL BUILDINGS MAINTENANCE SCHEME PAYMENT FOR 2017/2018

Dear <AddeeSalutation>

Holy Trinity School needs your help!

We want to make sure we offer the best possible environment for children to learn in. That includes making sure our buildings and facilities are well maintained and regularly improved.

Holy Trinity is a Voluntary Aided School and doesn't receive any money from the Local Education Authority towards the upkeep of our buildings. Instead, we have to pay into a fund called the London Diocesan Board for Schools maintenance scheme which then organises any repairs or improvements we need.

So, every Autumn, we ask parents to help us meet this by making a voluntary contribution. This year we are requesting a contribution of £50 per child, or for families with two or more children at the school, £85.

Your family's contribution towards the scheme for the year 2017/18 is **£50.00**

We are very grateful for your contributions, which in recent years have helped pay for improved perimeter security, refurbished toilet areas, safety flooring in stairs and corridors, an artificial grass play surface, new roofs for the hall and kitchen, and enhanced audio-visual facilities in the school hall.

You are welcome to spread the cost over the school year by making a payment of £17 this term and for each of the remaining two terms, or £10 over each of the remaining half-terms. If you have serious difficulties paying the full amount, we would welcome whatever contribution you feel able to make.

Please may I ask that you make your payments promptly if you can, as we need to pay our bill to the LDBS.

Details of how to pay are on the attached form.

With many thanks for your support

Yours sincerely

Paula Quiddington  
Chair of Governors

## **PAYMENT DETAILS**

You may know that the Government has made it possible for us to claim basic rate tax back on voluntary contributions, so if you are a UK tax payer please could you complete the attached Gift Aid form and return it to the school office with your payment. This will help us increase the overall amount.

ParentPay has now been enabled for you to make this payment, either in one lump sum or in instalments through the year and we would encourage you to use this method as it saves the school staff time.

Alternatively this year, you can also send your money and the payslip in an envelope, marked "LDBS contribution" to the school office. If you are paying by cheque, this should be made payable to "Holy Trinity School Governors' Account". Please put **maintenance fund** on the reverse of the cheque along with your child's name and class.