



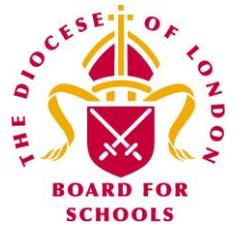
Holy Trinity C.E. Primary School

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Headteacher: Ms R Kimani

Deputy Head: Mrs K West

Parent Rep meeting notes – Friday 11th January 2019

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|-----------------|------------------------------|-----------------|--------------------|
| Present: | Ms Kimani (school) | Sylvia (N + Y6) | Tam (R + governor) |
| | Sara Sheppard (school) | Jo (Y1) | Katherine (Y3) |
| | Mrs West (school) | Nicola (Y3) | Ella (Y5B) |
| | Paula Quiddington (governor) | Tracey | |

Welcome from Ms Kimani.

Newsletter - can parent reps please encourage parents to read the newsletter? Ms Kimani introduced a new format for 'Dates of your Diary' – an overview of the spring and summer terms. This is being sent home today via email and as a paper copy. A parent asked if parents could be notified of any changes by text. The school will endeavour to do this.

We are also introducing a termly Year Group Newsletter to let parents know what is being taught and happening in class for the forthcoming term. Parents thought this was a good idea.

Questionnaire Feedback – there will be a section with the newsletter for the next six weeks and then on the last week it will all be collated together. If the school haven't answered any specific queries at the end of this, parents will need to talk to either the class teacher or email the governors.

Communication – how can the school communicate better? Again parents will need to read the newsletter to get information.

Website – a lot of work has been done to make the website easier to navigate.

Funding – Ms Kimani said that a parent has offered to come and help the school communicate funding issues to the parents.

Paula explained how the maintenance fund works – the school have to pay into the LDBS and they then pay for (for example) the revamp of the kitchen over the summer which cost £100,000's. If the parents don't pay the maintenance fund then the school have to make up the shortfall to the LDBS which comes out of school funds. A parent then asked if parents could donate to the HTSA via ParentPay. (*Action Point: Sara to look into this*)

Paula then explained it is not the role of the school to fund raise, the role of the school is teaching and learning.

Y5B – can the school look at how other schools fundraise? (*Action Point: Ms Kimani to speak to other heads*)

HTSA Spring Fair – the HTSA need to find someone to lead on this, and maybe find a Reception parent to shadow with a view to taking over in the future.



